

**Beresford Public Library**  
**Board Minutes**  
**September 24, 2024 @ 5:30 pm in the library**

**Present:** Renee James, Tosha Schurch, Ashley Halvorson, Laura Hoelsing, Art Schott (city council representative) and Jane Norling; Library Director/ Secretary

**Absent:** none (we are short one member)

Renee James called the meeting to order at 5:30 pm.

**Review of minutes:** The minutes from August 28, 2024, were reviewed. A motion to approve the minutes was made by Laura Hoelsing. Second by Ashley Halvorson. Motion carried.

**Correspondence & Donations:**

Donations:

September: \$50.00 in memory of Caryl Crozier from M. Stefanski of Minnesota.

**Director's Report:**

**Library Happenings:**

- **Storytime begins/Annie outreach:** Annie started our fall story time and had six children attend. Annie also did an outreach story time to Watchpuppy.
- **Elementary classes:** The 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grade are walking down to the library during the week. They are coming on Mondays and Wednesdays this year.
- **4-H robotics:** Tracie Storo with Lincoln County 4 H is holding after school robotics club for 4-8 graders. Annie is also in the room for this event.
- **Garden: Kelly** has progressed on the laying of the stone. Jane has asked the SD community foundation to disburse our available funds, and we will use this for the landscape stone, any plants and also for new picnic tables.
- **Recycling of old computers:** Jane stated that she recycled several old computers that were 8-10 years old. Renee mentioned that we could recycle computers with the school and then we would receive a certificate that the hard drive was destroyed. This would be very smart, particularly if it was a staff computer.
- **New Board member:** Mayor Seely is actively looking for a library board replacement.

- **New Employee:** Jane did go to the city council and asked for a \$3.00 an hour raise for the entire librarian scales. The council voted for a \$1.50 raise, and they will look again when they review part-time wages. Jane was disappointed but will continue to advocate for higher wages. The board supported the idea that we continue to ask for higher wages. They also talked about perhaps it would be wise to consider a full-time employee.
- **Air Conditioner:** The air conditioner in the East Community Room has quit working. It is original from 1992. The quote from DeRaad is \$6,275.00. Jane checked with Jerry and Elaine, and we do not have to get a second quote. Since we have had excellent service from DeRaad Jane asked him to order and install it.

### **Treasurer's report:**

The bills for September were reviewed by Ashley Halvorson. Board members were presented with a listing of the expenses. Ashley mentioned any bills that were out of the ordinary including the annual bill from Book Systems. Financial budget reports from the city were given to each board member. The city budget is on target. The library checking balance is \$21,189.05 and the savings/gift balance is \$40,443.57.

A motion was made by Schott to accept the treasure's report. A second was made by Laura Hoelsing. Motion carried.

### **Old Business:**

None

### **New Business:**

**2025 Budget review:** Jane presented the board with the proposed budget for 2025.

There were a few areas where we asked for an increase. In buildings and grounds, I have asked for money to do some painting. In office equipment it is time to update the copier. Under computers we have had a low budget since 2021 when we received a large grant and updated many of the computers. We need to look at replacing some computers in 2025, so the budget is higher. Also, electronic books and downloadable audiobooks are in demand and have a higher cost.

A motion to approve the proposed budget for 2025 was made by Schott and seconded by Ashley Halvorson. Motion carried.

**Board Training-Trustee Handbook:** Board members were not asked to do training this evening due to time constraints.

**Next meeting:** Our next meeting is November 26 at 5:30.

**Adjournment:** The meeting was adjourned at 6:45 pm.

Respectfully, Jane Norling, Secretary & Library Director