

Cornerstone School

2023-2024 Handbook



“Rebuilding America – One Student at a Time”

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Our Mission



Cornerstone School exists to empower future generations of Christian leaders to impact the world around them for the gospel of Jesus Christ. We desire our students to grow in confidence, faith, and academics and to fulfill the call of God on their lives.

Statement of Purpose



At Cornerstone School, we are dedicated to giving every child the best education combined with outstanding spiritual training. We are equipping our younger generation to lead others through their integrity and love. Simply learning academics leaves our children far short of the tremendous calling God has for their lives.

We are guided by the wisdom of Proverbs 22:6 - “Train up a child in the way he should go, and when he is old, he will not depart from it.” Cornerstone School provides direction and a vision to be the best they can be. It is vital that we take the time to monitor *what* our children are learning and *how* they are being taught. At Cornerstone, be assured that our students are receiving the positive holistic training they need to be successful.

Our objective at Cornerstone is for all children who walk through the door to gain a deeper sense of their calling, to learn *how* to learn, to know they are the crown of God’s Creation, and to go forth with heads held high, walking into the rest of life victoriously.

Parent, Student, and Teacher Confessions

Confessions of Biblical truths are the essential source toward renewing our minds. Here is a list of transformational Biblical truths. Confess them often and watch the change.

“I can do all things through Christ who strengthens me.”

- Philippians 4:13

“My God shall supply all my needs according to his riches in glory by Christ Jesus.”

- Philippians 4:19

“The Lord is the strength of my life.”

- Psalm 27:1

“The people that know their God shall be strong and do exploits.”

- Daniel 11:32

“Greater is he that is in me than he that is in the world.”

- 1 John 4:4

“With his stripes I am healed”

- Isaiah 53:5

“He (Jesus) Himself took my infirmities and bore my sicknesses.”

- Matthew 8:17

“I am casting all my cares upon him who cares for me.”

- 1 Peter 5:7

“My body is a temple of the Spirit, and “Where the Spirit of the Lord is, there is liberty.”

- 2 Corinthians 3:17

“There is therefore no condemnation to them which are in Christ Jesus.”

- Romans 8:1

OUR STATEMENTS OF PHILOSOPHY

Cornerstone School bases its existence and operating policies upon the principles found in God's Word. The philosophy of the school is as follows:

1. The Bible is the inspired and authoritative Word of God.
2. Jesus Christ is the central theme in history and is the central authority of what men say, do, and believe.
3. Our educational goals and objectives begin with the Bible, among which are glorifying God, reaching the lost, and training and maturing individual believers to impact the modern world.
4. The knowledge of Jesus Christ is essential for personal and individual development in physical, mental, social, financial, and spiritual matters.
5. All members of the educational process should be personally committed to Jesus Christ.
6. Apart from the ministry of the Holy Spirit, the educational process cannot truly take place.
7. A proper relationship between family, church, and school is essential to Christian education.
8. Education must instill the proper priorities of life, beginning with an individual commitment to Jesus Christ.
9. Education must be designed to meet the student at his level of development and growth. It must teach each student how to learn and it must be individualized to meet the needs of every individual child.
10. A teaching staff must be committed to these principles and must be able to communicate them effectively.

“Beware lest any man spoil you through philosophy and vain deceit, after the tradition of men, after the rudiments of the world, and not after Christ” (Colossians 2:8).

Nondiscriminatory Policy

Cornerstone School admits students of any race, color, nationality, and ethnicity to all the rights, privileges, programs, and activities generally accorded or made available to students in our program. It does not discriminate on the basis of race, color, national, or ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.

Patriotism

Cornerstone School places emphasis upon the greatness of the United States of America as one nation under God. We unashamedly teach the Biblical doctrines of self-discipline; love for God; obedience to the law; respect for those in authority, for the flag, and for our country.

Ministerial Policy

Cornerstone School, a part of Cornerstone Ministries, exists first and foremost as a ministry. We will make every effort to fulfill students' social, emotional, physical, and ultimately their spiritual needs in our interactions with them as a role-player in their education.

Confidentiality Policy

All information shared from families involved with Cornerstone School will be confidential. No information will be made public without your prior consent so as it is in accordance with the law.

Group Assembly

During group assembly, Cornerstone School students are expected to say the pledge to the American Flag, Christian Flag, and to the Bible. A weekly Scripture passage is read together. A prayer is said, a song may be sung, and an interactive teaching is given.

We strive to teach Christian values based on Godly principles from the Bible.

Pledge of Allegiance to the American Flag

“I pledge allegiance to the flag of the United States of America and to the Republic for which it stands - one nation under God, indivisible, with liberty and justice for all.”

Pledge of Allegiance to the Christian Flag

“I pledge allegiance to the Christian Flag and to the Savior for whose Kingdom it stands - one Savior, crucified, risen and coming again with life and liberty for all who believe.”

Pledge of Allegiance to the Bible

“I pledge allegiance to the Bible, God’s Holy Word. I will make it a lamp unto my feet and a light unto my path. I will hide its words in my heart that I might not sin against God.”

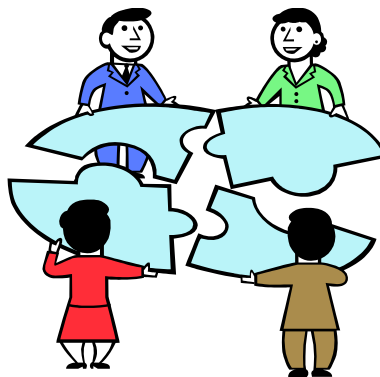
Accreditation

Cornerstone School is aggressively against seeking accreditation. Accreditation began as an administrative mechanism designed in an attempt to attain uniform education for all children in government schools, a trend that continues to progress today. It was established as a governmental means of causing local public school districts to meet what the state educational agencies determined to be the minimum academic and facility standards for all schools. Accreditation teams, therefore, investigate and approve or disapprove facilities based upon criteria developed by government educational administrators, proving to be a hindrance to a private Christian school with different standards and objectives.

Accreditation of a private Christian school is not a requirement for students to enroll in a college or university. College and university registrars are far more concerned with nationally standardized tests than the accreditation of their high school. Therefore, Cornerstone School does not seek accreditation by any outside educational government institution.

Co-Educational Agreement

Parents **MUST** be involved in their child's education. Cornerstone School desires to work with parents in meeting each student's academic needs and requirements. Please contact us to discuss available options to help your child succeed. Every student deserves the best possible education, and research has proven that this is best accomplished through the cooperation of the school and parent(s).



Medical Guidelines

If at any time symptoms of sickness and disease come against a student, he/she should inform the supervisor or school personnel. We will pray with the student to receive healing. If the symptoms do not subside or if they reappear after a period of time, the student should inform the supervisor and report to the school office for further attention. Students are not permitted to leave school without a supervisor's permission.

If a child is experiencing symptoms such as nausea, vomiting, fever, etc. at home, he/she should not attend school so other children are not exposed.

If a child needs medication, written instructions must be filled out for each medication and each time a new prescription is given. All prescriptions must have a label with the child's name and be in its original container.

Medication will not be given without authorization or if the medication was prescribed for another person. In addition, medications must be current. They will be kept in the office or refrigerated as necessary, and dispensed by the supervisor.



Emergency Procedures

In case of severe injury or acute illness warranting immediate medical attention, the child will be transported immediately to a hospital emergency room. At the same time, the parent or guardian will be called, advised of the injury or illness and where the student has been taken. If the parent cannot be reached, a person listed in the student's records will be called.

A staff member will accompany the student to the hospital and remain until the parent arrives and is informed of the situation.

Written reports of accidents will be submitted to the principal and placed in the student's individual file.

Fire Procedures

Specific procedures are provided for teachers and children to follow in case of fire. These procedures are practiced through fire drills. Cornerstone School shall comply with the fire, life, and safety regulations of the Fire Department.

Tornado Procedures

In case of a tornado, specific procedures are provided for staff and for the students. Please do not rush to the school to take your child home. Your child will be protected and it is likely more dangerous for you to be on the road.

Lost and Found

Cornerstone School is not responsible for any articles that may be lost, misplaced or stolen.

Please return all found articles to the school office. The staff is not responsible for any lost items, but we will keep them for an extended period of time. Check with the office if you are unable to locate a personal item.

Outside Play Guidelines

Please ensure that your children are prepared for the appropriate weather conditions when they arrive at school. For certain weather conditions, outside play time will be considerably limited or not take place at all, specifically when the wind-chill factor is below zero or if the heat index is above 100 degrees.

Younger students will be asked to wear a coat or sweatshirt when the wind-chill factor is below 55 degrees. A coat, a hat, and gloves will be required whenever the wind-chill factor is at or below freezing. Boots are beneficial during the winter months if students wish to utilize the entire playground. We will provide outdoor recess whenever possible as this is an excellent opportunity for students to refresh their energy for improved academics.

For grades K-6, there are three opportunities each school day for outside play: mid-morning, after lunch, and mid-afternoon. These students are *expected* to spend these times outside. Therefore, please inform us of any health concerns or other reasons as to why a student should not be required to play outside. Students in grades 7-12 have the option to go outside after lunch and mid-afternoon.



Parental Involvement

Parent meetings and conferences promote a good understanding between parents or guardians and the faculty/administration of this school.

The summation of everything a child hears, feels, sees, and experiences becomes a permanent part of him or her. For the school to be successful, parents must not only be in agreement with its policies, but also practice wholesome Christian living and proper Biblical discipline in their home. Parents, too, must be honorable in their relation with God and their fellow man.

Part of the parent's responsibility is the creation of a home environment where learning receives major emphasis. Parents **MUST** provide this atmosphere if they expect to get the most out of Cornerstone School.

Every possible provision is being made to provide a wholesome, healthy atmosphere for all students during their stay at the school. We have found that there is a close correlation between a student's health and his/her enjoyment of and benefit from school. Parents can make a great contribution by:

- 1) Seeing that the child gets adequate rest or sleep.***
- 2) Seeing that the child eats well and regularly. A good breakfast before he/she comes to school is very helpful.***
- 3) Not allowing a child who feels sick, or demonstrates symptoms of a certain sickness to go to school. Parents should not expect the supervisor to evaluate the condition of their child.***

Direct involvement in your child's learning process is the best way for parents to become familiar with the school and its curriculum. As parents take personal interest in their child's education, the student's participation and sense of responsibility increases. ***The school and parents must work together or the student's education will be hindered.***

Daily Arrival

Morning arrivals for all Cornerstone School students may begin at 7:45 AM, at which point the front door will be temporarily unlocked. Arrangements must be made with the school if your child needs to arrive earlier than 7:45.

OFFICE HOURS

Monday – Thursday 7:45 a.m. - 4:00 p.m.
Friday 7:45 a.m. - 12:15 p.m.

SCHOOL HOURS

K-4 8:00 AM - 3:15 PM Monday – Thursday
8:00 AM - 11:50 AM Friday

5-12 8:00 AM – 3:25 PM Monday-Thursday
8:00 AM – 12:00 PM Friday

Student Pick-Up

All students should be picked up within ten minutes after dismissal. For the security of your child, it is important that arrangements are made to pick him/her up immediately following school dismissal. *Please inform us if someone unknown by the school is scheduled to pick up your child.* A list of acceptable pick-up individuals should be provided to the school on your Quick-Info sheet.

School Closing

School closing, dismissal, or late start because of severe weather will follow the Sioux Falls Public School District. ***However, because of our unique Friday schedule, if Sioux Falls School District has a late start on a Friday, Cornerstone will NOT have classes for that day.*** We will send out a text or email to confirm any school closing.

School Lunches

All students bring their own lunch.

Please follow these guidelines in preparing a school lunch.

1. Put your name on your lunch box or sack.
2. Use an insulated container or lunch box for cold food.
3. Refrigerators are also available, but space may be limited.
4. Your child's lunch should be prepared at home and ready to eat. Microwave privileges are available. Younger students will receive assistance in using the microwaves.

Lunch Procedures:

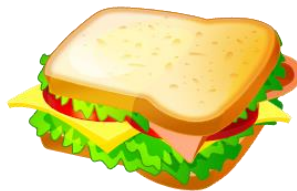
- Each child eats only at their assigned area.
- Upper-level students help out with lunch
- Don't leave any garbage on the table from your lunch.
- Go to recreational area after receiving permission to be dismissed.

K – 3 Snack Time:

- K-3 snack time takes place each day from 10:00-10:20
- Please have snacks prepared at home

Open Lunch:

High school students have the option to leave for open lunch *ONLY* with parental permission via a dated and signed note or a phone call. Long-term arrangements for open lunch are not allowed. ***Communication between the school and parents must take place each time a student leaves for open lunch.*** Open lunch starts at 12:00 and goes until 12:40. Students may buy up to an additional 30 minutes of time through the privilege system, meaning that open lunch may start as early as 11:30. Late returns will result in a loss of this privilege for a time – 1 day for every minute they are late.



Absences

In case of an emergency or illness, parents **must** contact the school office.

If the absence is foreseeable, a note should be sent or a phone call made in advance to the school staff. Doctor, dental, music and other appointments should be scheduled after school hours.

Absences for reasons other than for sickness and emergency may or may not be excused. ***After ten absences, additional absences are considered unexcused without a doctor's note.*** Excessive unexcused absences will result in a meeting for possible expulsion.

Excessive absences will inhibit the student's progress. If too many absences accrue, the student will be considered truant.

Attendance can be granted to a child working from home if one of the following requirements is met: completion of a full day's coursework or 4.5 hours of time spent logged in with satisfactory coursework completion. (This is usually a minimum of 5 assignments completed.) To remain eligible for perfect attendance, this may only take place 3 times over the course of the school year.

Tardies

A student is considered tardy if he/she is not in the proper *Learning Center* within one minute of hearing the bell which is manually rung at 8AM. Certain privileges may be lost unless the parent communicates with the school and a *valid* reason is given.

Continued tardiness and excessive absences will require a conference between the parent and the principal, possibly leading to revocation of student privileges, suspension, and eventually, under continued tardiness, the student may be expelled.

Release from Classes

Before a child can be released from class, some form of communication between a parent and the school office ***must*** take place. We should know when the child is leaving, who is picking up the child, and when the child is returning to class.

Pacing and Homework

In grades K-4, daily goals are set by the supervisor. In grades 5-12, the responsibility for scholastic achievement is largely placed on students with daily goals set by the student in their goal booklet. These goals are subject to review by the supervisor, and they must meet a minimum standard, but they should also not exceed what the student is capable of completing during the school day.

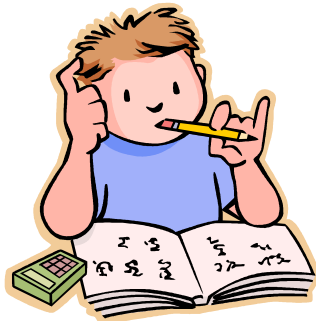
Students who do not complete their goals for the day should expect to complete the work at home. If a student in grades K-4 has homework, a folder will be sent home with expectations for completion. In grades 5-12, homework is expected whenever any assignments are overdue. Our online curriculum, Ignitia, alerts students to any overdue assignments and expectations for math completion are posted on a whiteboard in the classroom.

PARENTS: It is necessary to hold students accountable in all grades old enough to be using the computer! It is very difficult to work from behind in our self-paced format. Student progress on the computer can be tracked at any time by logging in with your child's credentials:

<https://cstonewssd.ignitiaschools.com/owsoo/login/auth> .

If HOMEWORK is necessary, we suggest...

1. Provide a study area with good lighting, proper seating at a table or desk, adequate materials, and sufficient space. Distractions should be eliminated.
2. Designate a specific time period. Establish reasonable rules and guidelines for your child until the homework is completed.



Progress Reports/Report Cards

Progress Reports are sent home at the end of each reporting period to inform parents of their children's achievement. Parents should sign the report and return it to the school office.

Parents should review the report with their children. Please contact the school office with ANY questions.

With a self-paced learning format, there are **two** criteria by which to determine the quality of a student's report card: subject percentage *and* the amount of subject completion. Students should complete 12-15 units per quarter in grades 1-12. Completed units will be color-coded by quarter (Blue-Red-Green-Purple respectively with any summer work recorded in Yellow) for you to better track their efforts. Units that have yet to be completed will be on the report card in black and will not have a score. With our minimum assignment percentage of 76% on all work, the average school percentage is typically close to 90% (with a standard deviation of about 2.5% for any statistical geeks).

We also have a point system which may appear on the report cards for grades 5-12. Each full credit course is translated into a required 1000 points. With 10 ten units per course, therefore, a completed unit translates into 100 points. The point system allows for flexibility to deviate from the standard method of completion so students may find other methods (projects, etc.) to learn a list of required concepts. We are open to creative ideas, so tell us your thoughts!

Finally, a logged amount of time towards an approved activity may also count towards the completion of schoolwork. An example would be a supplementary curriculum called IXL. At this time, IXL is only available for language arts and math. An IXL section is included on each student's report card. Look for an accompanying number on each quarter's report card to indicate the grade level at which you child is working.



Standard of Conduct

We are dedicated to the training of children in a program of study, activity, and Christ-centered living. Our faculty maintains standards for behavior in the learning centers through kindness, love, and genuine regard for each student. However, when disciplinary action becomes necessary, it is firmly carried out, tempered by good judgment and understanding.

When a student's attitude is not in accordance with school policies or principles, parents may be called in for a conference. If the administration feels the situation has not changed within a reasonable period of time, parents will be asked to withdraw their child.

A negative attitude requires more attention than a negative action. A poor act will be disciplined, but a poor or rebellious attitude will be tolerated only for a short time. Every effort should be made to release negative attitudes, especially those connected to disrespect or rebellion.

Students must, at all times, conduct themselves in a Christ-like manner, *whether on or off school property*, to remain in good standing. Failure to do so may result in disciplinary action.

If your child complains to you about a policy or discipline, please...

- **Give the school the benefit of the doubt.**
- **Realize that his/her reporting might be emotionally biased.**
- **Realize that we have reasons for all the rules, and they are enforced without favor.**
- **Support the administration and *CALL US FOR THE FACTS!***

Scripture Verses on Discipline

“Children, obey your parents in all things: for this is well pleasing unto the Lord” (Col. 3:20).

“Let every soul be subject to a higher power” (Rom. 13:1).

“Train up a child in the way he should go, and when he is old he will not depart from it” (Prov. 22:6).

“Correct your son, and he shall give you rest; yes, he shall give delight unto your soul” (Prov. 29:17).

“For the moment all discipline seems painful rather than pleasant. Later it yields the peaceful fruit of righteousness of those who have been trained by it” (Heb. 12:11).

When rules are clearly defined, the student then knows what behavior is expected from him. At times, the rules need to be amended, modified, reiterated, and reinforced. The joint input from adults and students helps make the formulation both fair and realistic. When expectations have been clearly set forth, the excuse of not being properly informed is negated.

On this basis, students are expected to refrain from cheating, swearing, smoking, gambling, pornography, alcohol, or drugs while attending Cornerstone School. Students who take part in such activities, *whether the offense is committed on or off the school property*, may be permanently dismissed from school or face other disciplinary actions. Disciplinary actions are often modified by the authentic penitence of the student. *Any exception in the policy for one is not meant as an exception for anyone else.*

We expect students, as does the Lord, to act in an orderly and respectful manner, to be courteous and kind, to use proper language and to be honest. Students should obey all instructions of staff members submissively and respectfully.

Cornerstone School Guidelines of Conduct

Etiquette/Courtesy

1. If you win, do not brag, if you lose, do not show anger.
2. Cover your mouth when you sneeze or cough, and say excuse me.
3. Practice good lunchroom etiquette.
4. Always say thank you when given something.
5. When you receive something, do not insult the gift or the giver.
6. Surprise others by performing random acts of kindness.
7. If someone drops something, and you are nearby, pick it up.
8. Hold the door open for others.
9. On a field trip, enter the building quietly, and always thank and compliment the individuals involved at the place you are visiting.
10. Make eye contact in your conversations.
11. Don't talk during a video.
12. Greet visitors and make them feel welcome.
13. When offered food, take only your fair share.
14. Greet others by name.
15. When asked to do something, do not moan or complain.
16. Push your chair in whenever you get up.
17. Do not save seats.
18. Do not ask for a reward.

Integrity and Character

19. Use God-given wisdom in the circumstances of life.
20. Take time to examine the strengths and passions you have and focus on how you can use them.
21. Always be honest.
22. Learn from your mistakes and move on.
23. Be positive and enjoy life.
24. If anyone is bullying you, let a staff member know.
25. Carpe Diem.
26. See yourself as God sees you... Royalty, Righteous, Beautiful, and Talented.
27. Be the best person you know to be.

School Policy

28. Plan to arrive at school *early*... tardiness is not an acceptable habit.
29. Transitions between periods or activities should be quick, orderly, and quiet.
30. Answer all essay questions with complete sentences, and be sure to check over your answer for proper spelling and punctuation.
31. Satisfying the dress code policies are expected from when you arrive on school property until you have left school property.
32. Keep yourself clean and organized.
33. Keep the bathrooms clean.
34. Everyone takes responsibility for the cleanliness of the school.
35. You must notify a staff member before leaving the room.
36. All rules apply regardless of whom is present as a teacher.
37. During group assembly or during class time is not for talking to friends.
38. During class time, you are expected to be productive.
39. Food is for the lunchroom only.
40. Going to another student's office requires permission.
41. Return to your office quickly and quietly as soon as break is over.
42. When you use something, put it back in its place when you are done.
43. All cell phones are to be turned into the school office.

Respect

44. Respect other students' comments, opinions, and ideas.
45. Do not show disrespect with gestures.
46. If it's not yours and you don't have permission, DON'T TOUCH IT.
47. Respectful behavior and courtesy is expected outside of school at all times.
48. You are expected to use appropriate and encouraging language when talking.
49. Show proper respect to the school's property, other students' property, and all staff members' property.

Cornerstone School Disciplinary Rubric

The administrator may choose alternate disciplines for each level of infraction at his/her discretion. Disciplinary actions are designed to match the offense.

For Level 3 or Level 4 infractions, parents will be personally contacted by the school.

Level 1 Infractions

Examples: Talking Without Permission, Tardy After Bell, Chair Abuse, Slouching, Wasting Time, Off Limits Area, Passing Notes, Untucked Shirt, Shoe Laces Untied, Etc.

Discipline Examples (Final discipline to be determined by Cornerstone Staff):

Only after 3 violations in one school day

- 1) Hand-Written Report (15 words per grade level)
- 2) Privilege System Consequence

Level 2 Infractions

Examples: Out of Dress Code, Disrespect, Disobedience, Name Calling, Lying, Unfulfilled Level 1 Discipline

Discipline Examples (Final discipline to be determined by Cornerstone Staff):

- 1) Hand-Written Report (30 words per grade level)
- 2) Short-term Loss of Privilege System

Level 3 Infractions

Examples: Open swearing, Blatant Disrespect, Cheating, Multiple Level 2 Infractions in Same Day, Unfulfilled Level 2 Discipline

Discipline Examples (Final discipline to be determined by Cornerstone Staff):

- 1) Suspension
- 2) Hand-Written Report (50 words per grade level)
- 3) Long-term Loss of Privilege System

Level 4 Infractions

Examples: Use and/or possession of alcohol, drugs, tobacco, or other controlled substances, Malicious behavior, the continuation of multiple Level 2 and/or Level 3 Infractions

Discipline: Meeting with parents about probable expulsion.

Each student will be dealt with on a case-by-case basis!

An exception for one is not an exception for others!

General Comments for Parents and Students

- Attitude: Gripping, complaining, and bad attitudes will not be accepted.
- Property: Marked on, defaced, or broken property will be replaced at the offending student's expense.
- Items to avoid: matches, lighters, cigarettes, knives and guns are not permitted at school.
- Language: Use only words which glorify the Lord.
- Respect:
 - Students will address staff as Mr. or Mrs. (Last name).
 - Students will encourage one another and not make derogatory comments to each other.

Off Limits Areas:

- Other students' offices
- Staff offices
- Closets
- Church platform, instruments, back stage, and sound booth
- Automobiles and parking area

Other Items:

- Books/Magazines: Must be approved by the supervisor.
- The usage of cell phones is not permitted during school hours. *Cell phones should be brought into the building and must be turned into the office.*
- Student Offices: Only "positive," approved items are allowed.
- Cornerstone School Name: In order for the Cornerstone School name to be used to sanction an activity, permission must be obtained from the administration.
- Staff has the right to search the following but not limited to:

Student offices
Cubbies
Backpacks, purses, book bags, coats, etc.

The student
Automobiles
Other personal property

Birthdays

Parents are welcomed to celebrate this special day with their children. Parents may choose to involve the school in the celebration during our lunch break. Birthday parties at the school, as with any other activities, must first be approved by the school administration. Students with summer birthdays should set up a school day to celebrate their birthday - half birthdays work well, but we will wait to hear from you. All students may have a No Dress Code Day as a part of their celebration.

Telephone Use

The school phone is reserved for official school business. Students desiring to use the school phone must provide the name of the person they are calling and the purpose for the call. Students will often be asked to make the call another time. We prefer students not be called out of the Learning Center to receive a phone call.

Academics

Through the power of God working in each individual, Cornerstone School expects its students to develop their full potential in every area.

Confession: **I have been called apart from the ways of the world. God has chosen me, and He himself has called me Holy. I am complete in Christ Jesus. He has empowered me through the Holy Spirit for the work to which He has called me. I am well able to perform, in all areas of life, in a manner pleasing to my Heavenly Father. I am precious in the sight of God.**

Grading

Grades are set as follows:

A: 92-100%

B: 84-91%

C: 76-83%

Our school policy does not accept any grade below 76% on completed work. This stipulation is in place at Cornerstone because we believe students should have a ***solid*** understanding of the material before moving on to other schoolwork. Assignments below 76% are reworked until the minimum standard is met.

Assignment Weighting:

Lessons/Daily Work: 15%

Projects: 20%

Quizzes: 25%

Tests: 40%

Cornerstone School Supply List

K – 4th Grade students may have the following items at their office or in a storage cubby:

- **ALL ITEMS REQUIRED**
- **Pencils (NO PENS, NO MECHANICAL PENCILS)**
- **Safety Scissors**
- **Erasers**
- **A basic King James Version Bible**
- **2 Wide-Ruled Notebooks (Kindergarten)**
- **5 Wide-Ruled Notebooks (1st-4th Grade)**
- **2 Folders (One stays at school and the other travels between home and school.)**
- **Pair of headphones, preferably over-the-ear (3rd and 4th Grade only)**
- **Refillable Water Bottle with Closing Lid**
- **Box 24 Crayons (NO MARKERS)**
- **Glue Bottle (Preferably no glue sticks)**
- **Ruler**
- **Pencil Box or Pencil Bag**
- **Box or pkg. of Kleenex**

5th - 12th Grade students may have the following items at their office or in a storage cubby:

Bold items are required. Other items are recommended.

- **Pencils (mechanical pencils preferred)**
- **Pens**
- **Erasers**
- **Pair of headphones, preferably over-the-ear**
- **5 subject notebook or 5 notebooks**
- **King James Version Bible**
- **Scientific Calculator (7th – 12th)***
- Refillable Water Bottle with Closing Lid
- Mouse pad (preferably with gel wrist)
- Graph paper
- Ruler
- Compass
- Protractor
- Glue stick
- Scissors
- Markers
- Box or pkg. of Kleenex

Any items not listed on this sheet are subject to staff approval.

Parent Mode for Grades 3-12

As a parent or legal guardian, we are able to set you up with a parent account for your child's online coursework. This allows you to view a snapshot of your child's completion percentages and grades. If you would like this feature, simply let us know. HOWEVER, we suggest that you simply receive the login information from your child so you can gain access to their schoolwork. This will not only give you the ability to view your child's progress and grades, but you will also be able to access the content they are learning and see each individual question. Please Note: **Student accounts only allow one login at a time, therefore logging in to your child's account while he/she is at school will likely cause your child to get logged out at school.**

Part-Time + Online Option

Part-time is available for grades 5-12. Online coursework will require *significant* parental involvement to keep students accountable. *A capable and school approved adult must be available to function as a teacher for any part-time student.*

If a student is noticeably struggling with the online system, please consider enrolling that student at Cornerstone full-time. Part-time can work well with moderate teacher help, but excessive teacher assistance should not be done over messages or the telephone.

With our Part-time + Online program, the school remains responsible for grading coursework and managing the educational process for the student. Students are able to utilize the help of the school via phone or message whenever school is in session. The continuation of this program would result in a student's eligibility to graduate from Cornerstone School.

Part-time students are required to physically attend Cornerstone School a minimum of 1 day/week and may attend up to 2 days/week. Any attendance beyond 2 days/week is considered full-time.

Part-Time for Homeschool Option

Also available is our Part-Time for Homeschool program. In this case, parents take on the responsibility for managing the education process, and Cornerstone School is viewed as a resource which can be utilized up to two school days a week for socialization and/or teaching assistance. Please inquire at the school to learn more about this program. Part-time for Homeschool students do not graduate from Cornerstone School.

Summer School Options

Students desiring to complete further online coursework during the summer may complete a started but unfinished unit at no cost. Each additional unit completed during the summer is \$20. This rate only applies outside of the regular school year and is only applicable for existing Cornerstone students.

An existing Cornerstone student desiring to complete a course from start to finish over the course of a summer may do so at a special rate. A full-credit class taken online with a three month deadline is available for \$150! A half-credit course with a three month deadline is available for \$80! If a course is unfinished after the summer deadline, the student will be able to complete the course when coming back to school in the fall and will only be charged by the number of units completed.

For full time students, there is no additional cost for coursework completed on paper over the summer.



Admissions Procedures

- Call the school and make an appointment for an admission screening

(605) 335-7084

At the appointment, the following items will be helpful:

- Any previously kept records (i.e. transcripts) for High School students, this is a necessity if we are to transfer credits towards graduation.
- Recent achievement test scores
- Your completed application for enrollment
- Any information you feel may help us to better serve each student
- Check, cash, or money order in the amount of \$100 for each student's registration fee

* We have diagnostic tests available for help in placing your child at an appropriate grade level. Quite often, accurate placement is determined through a conference between the family and the school, and the placement tests are not a necessity.

Acceptance

Cornerstone School reserves the right to deny services to individuals at our discretion. No students will be accepted without the consent of their parents or legal guardians. All students and at least one parent or guardian should meet with us at Cornerstone before acceptance. We believe meeting each student is highly beneficial to the student, parents, and teachers. We have a deep interest (spiritually as well as academically) in each student with whom we work.

CORNERSTONE SCHOOL
Academic Year
2023-2024

REGISTRATION FEE **\$100.00 each new student**
 \$50.00 each returning student (if fee received by 3/31)
 \$75.00 each returning student (if fee received by 5/31)
 \$200.00 each returning student (if fee received after 5/31)

**Registration and first month's tuition are non-refundable.*

**An exception in the policy for one is not meant as an exception in the policy for anyone else.*

TUITION SCHEDULE

Tuition payments are due the first day of each month beginning with the month of July and ending with the month of May. Tuition will be divided into eleven equal payments assuming registration has occurred prior to July 1. Appropriate adjustments will be made for registration at other times.

Late charges **will be** assessed according to Cornerstone School's policy. If tuition is not paid by the 4th of the month, there is a \$25.00 late charge penalty **per** child, and if not paid by the 8th of the month, there is an additional \$25.00 late charge penalty **per** child. If not paid by the 12th of the month, your child will not be permitted to attend class.

Tuition includes classroom instruction cost, curriculum costs, Parent/Teacher conferences, and similar functions. Any additional costs and/or fees will be submitted to you when due.

****Kindergarten (Full Days) \$3740.00**

	Grade Levels 1-8	Grade Levels 9-12
<i>1st Student</i>	\$4290.00	\$4620.00
<i>Each Additional Student</i>	\$3850.00	\$4180.00

Tuition is charged to grade levels 9-12 first and then on to grade levels 1-8.

***Kindergarten tuition is not dependent upon the number of students per family.*

Part-Time for Homeschool

1 Day/Week: \$1045 2 Days/Week: \$1650

Part-Time + Online

1 Day/Week: \$2640 2 Days/Week: \$3300

Part-time is available for grades 5-12. Part-time tuition costs are the same for all grades, and do not include any material costs (i.e. curriculum). For part-time + online, curriculum costs are included in tuition.

Tuition Discounts

Discounts cannot be added together. We will help you select the discount that is the most favorable for you.

Tuition Penalties

If tuition is not paid by the 4th day of the month, there will be a \$25.00 per student late charge penalty, and if not paid by the 8th of the month, there will be an additional \$25.00 per student charge penalty. Penalties are not discounted. If tuition is not paid by the 12th of the month, your child will not be permitted to attend class. At that time the school district will be contacted and informed that your child is no longer attending Cornerstone School.

Late Fees

The student's records will not be released until any outstanding tuition balance is paid in full including all other charges. All registration fees are due at or before the time of enrollment.

Payments

Tuition payments may be brought to the school office during regular school hours. Any questions or inquiries regarding your account should be directed to the School Administration.

Reductions or Refunds

There is no reduction of tuition for holidays. If a child is withdrawn from school, there will be no refund of tuition for that month, but there will be a refund for any months paid in advance. Also, no tuition allowances for vacations will be made.

NOTE: Tuition is prorated by the week for students who enroll after the school year has begun.

*An exception in the policy for one is not meant as an exception in the policy for anyone else.

General Course of Study Leading to a Diploma

Only required courses are listed. Other credits will be earned through electives.

This course of study shows the minimum requirements for a standard High School Diploma from Cornerstone School.

<u>Subject Category</u>	<u>Minimum Credits Required</u>
Bible	2
New Testament Studies (1 Credit)	
Bible Elective	
Language Arts	4
English I (1 Credit)	
English II (1 Credit)	
Composition (0.5 Credits)	
American Literature (0.5 Credits)	
English Elective (<i>Must integrate additional composition</i>)	
Mathematics	3
Algebra I (1 Credit)	
Geometry (1/2 Credit – Excusable per Guidance Counselor Recommendation)	
Algebra II (1 Credit – Excusable per Guidance Counselor Recommendation)	
Math Electives (Optional upon condition)	
History/Geography/Social Studies	3
World Geography (0.5 Credits)	
World History (0.5 Credits)	
American History (1 Credit)	
Government (0.5 Credits)	
Economics (0.5 Credits)	
Science	3
Physical Science (1 Credit)	
Biology (1 Credit)	
Int. Phys. & Chem., Chemistry, or Physics (1 Credit)	
General Requirements	4.5
Office Applications (0.5 Credits)	
Keyboarding (0.5 Credits)	
Health (0.5 Credits)	
Personal Finance (0.5 Credits)	
Physical Education (0.5 Credits)	
Fine Arts (1 Credit)	
Speech (0.5 Credits)	
Study Skills (Graduation Test) (0.5 Credits)	
Foreign Language	1
Other Electives (May include above categories)	2.5
Minimum Total Credits - 23	

College Preparatory Course of Study Leading to a Diploma

Students who choose this category do so to prepare for a college entrance test and meet the typical standards for entrance into college.

<u>Subject Category</u>	<u>Minimum Credits Required</u>
Bible	2
New Testament Studies (1 Credit)	
Bible Elective (1 Credit)	
Language Arts	4
English I (1 Credit)	
English II (1 Credit)	
Composition (0.5 Credits)	
American Literature (0.5 Credits)	
English Elective (Must integrate additional composition)	
Mathematics	3.5
Algebra I (1 Credit)	
Algebra II w/ Integrated Geometry (1.5 Credits)	
Math Elective (1 Credit)	
History/Geography/Social Studies	3
World Geography (0.5 Credits)	
World History (0.5 Credits)	
American History (1 Credit)	
Government (0.5 Credits)	
Economics (0.5 Credits)	
Science	3
Physical Science or Integrated Physics and Chemistry (1 Credit)	
Biology (1 Credit)	
Chemistry or Physics (1 Credit)	
General Requirements	4.5
Office Applications (0.5 Credits)	
Keyboarding (0.5 Credits)	
Health (0.5 Credits)	
Personal Finance (0.5 Credits)	
Physical Education (0.5 Credits)	
Speech (0.5 Credits)	
Fine Arts (1 Credits)	
Study Skills (Graduation Test) (0.5 Credits)	
Foreign Language	2
Other Electives (May include above categories)	3
Minimum Total Credits - 25	

Honors Course of Study Leading to a Diploma

The Honors program includes the standard college preparatory courses plus additional achievement coursework providing the very highest quality preparation for a college education. Honors students must graduate with at least a 90% overall average and a 3.50 GPA.

<u>Subject Category</u>	<u>Minimum Credits Required</u>
Bible	3
New Testament Studies (1 Credit)	
Old Testament Studies (1 Credit)	
Christian Faith and Living or Christian Theology (1 Credit)	
Language Arts	4
English I (1 Credit)	
English II (1 Credit)	
Composition (0.5 Credits)	
American Literature (0.5 Credits)	
English Elective (Must integrate additional composition – 1 Credit)	
Mathematics	4
Algebra I (1 Credit)	
Algebra II w/ Integrated Geometry (1.5 Credits)	
Trigonometry (0.5 Credits)	
Pre-Calculus or Math Elective (1 Credit)	
History/Geography/Social Studies	3.5
World Geography (0.5 Credits)	
World History (0.5 Credits)	
American History (1 Credit)	
Government (0.5 Credits)	
Economics (0.5 Credits)	
History Elective (0.5 Credits)	
Science	3
Physical Science <i>or</i> Integrated Physics and Chemistry (1 Credit)	
Biology (1 Credit)	
Chemistry <i>or</i> Physics (1 Credit)	
General Requirements	4.5
Office Applications (0.5 Credits)	
Keyboarding (0.5 Credits)	
Health (0.5 Credits)	
Speech (0.5 Credits)	
Personal Finance (0.5 Credits)	
Physical Education (0.5 Credits)	
Fine Arts (1 Credit)	
Study Skills (Graduation Test) (0.5 Credits)	
Foreign Language (Credits must be the same foreign language)	2
Other Electives (May include above categories)	3
Minimum Total Credits - 27	

High School Course List

(This list may not be current. A list of Ignitia courses can be found here: aopschools.com/Ignitia)

Mathematics

Algebra I
Geometry
Algebra II
Pre-Calculus
Integrated Math
Consumer Math
Trigonometry
Integrated Geometry Trigonometry
Accounting
Essentials of Mathematics

Language Arts

Language Arts I
Language Arts II
Language Arts III
Language Arts IV
British Literature
American Literature
Essentials of Communication
Speech
Composition

Science

Int. Physics and Chemistry
Physical Science
Biology
Chemistry
Physics
Earth Science
Biology Lab

History and Geography

Civics
World Geography
World History
American History
Government
Economics
The Civil War
South Dakota State History
Any Other State History
Vietnam Era
The Story of the Constitution
Twentieth Century American History

Bible

New Testament Survey
Old Testament Survey
Bible Doctrine
Christian Faith and Living
Foundations for Living
Life of Christ

Foreign Languages

Spanish I and II (Rosetta Stone *and* Ignitia)
Spanish III, IV, and V (Rosetta Stone)
Greek I, II, and III (Rosetta Stone)
Latin I, II, and III (Rosetta Stone)
French I, French II (Ignitia)
Mandarin Chinese I, II, and III (Rosetta Stone)

Career and Technical Information

Business Computer Information I and II
Career Explorations I
Career Explorations II
Career Management

Careers in Allied Health

Careers in Logistics, Planning, and Management Services
Careers in Marketing Research
Careers in Manufacturing Processes
Engineering and Design
Engineering & Innovation
Engineering & Product Development
Essentials of Business
Fundamentals of Computer Systems
Fundamentals of Digital Media
Fundamentals of Programming and Software Development
Introduction to Architecture and Construction
Introduction to Careers in Arts, A/V Technology, & Communications
Introduction to Careers in Education and Training
Introduction to Careers in Government and Public Administration
Introduction to Careers in Transportation, Distribution, and Logistics
Introduction to Consumer Services
Introduction to Information Technology
Introduction to Information Technology Support and Services
Introduction to Network Systems
Network System Design
Nursing: Unlimited Possibilities and Unlimited Potential
Office Applications I and II
Principles of Coding
Small Business Entrepreneurship
Software Development Tools
Teaching and Training Careers
Technology and Business
Web Development

Other Electives

ACT Test Prep
GED Test Prep
HiSET Test Prep
TASC Test Prep
Art
Chorus
College Planner
Construction
Computer Skills
Digital Arts
Drawing Basics
Essentials of Business
Family and Consumer Science (Home Ec.)
Health
Keyboarding/Typing
Microsoft Office Essentials
Music Appreciation
Music Theory
Office Applications I (Word, Publisher, and PowerPoint)
Office Applications II (Excel and Access)
Personal Financial Literacy
Physical Education
Physical Fitness
Sign Language
Small Business Entrepreneurship
Study Skills (Graduation Test)
Technology and Business
Web Design

AP Courses

Calculus
Comparative Government and Politics
Composition
Human Geography
Macroeconomics
US Government and Politics
US History

Cornerstone School Dress Code

Standard Dress Code Day

Dress code standards are to be kept in order to maintain an effective learning atmosphere and promote good personal hygiene. Students working under a dress code have better self-confidence and exhibit better behavior. Each student's appearance should be to honor Christ.

It is vital that each student and family honor and support the intent of the dress code standards.

All articles of clothing should have no writing or symbols. It is preferable if there are no visible logos, but *small* brand logos are permissible.

Shirts

Polo:	Short or long sleeve <i>Colors: Any color</i>
Wrinkle-free Oxford:	Short or long sleeve <i>Colors: Any color</i>
Blouse (Girls only):	Oxford style; long or short sleeve; white <i>Colors: Any color</i>
Undershirt:	(Optional) T-shirt, long sleeve T-shirt, or turtleneck <i>Colors: Any solid color</i>



- Shirts are to be tucked in... exceptions are made for younger students.
- Shirts may not have a basic crew collar; V-neck collars are acceptable.
- Shirts may not contain words or graphics; patterns or textures are acceptable

Pants

(A belt *must* be worn with all pants that have belt loops.)

Colors: Navy, khaki, black, white, gray, or brown (other colors may be permitted upon *preapproval*)

(No cargo pants, no blue jeans, no sweatpants)



Belts

Acceptable Colors: *Navy, tan, black, brown, white, or gray*

- ***Belts should be plain***
- *Please avoid studs, extra colors, extra metallic design, and large belt buckles*

Shoes

Acceptable Colors: *Navy, tan, black, brown, white, or gray*

- Shoes that are one solid color are preferred. However, any combination of the approved colors is OK.
(We recommend slip-ons for young students. Laces must be tied. Dress shoes should remain polished.)

Sweaters and Sweatshirts

(A dress code shirt must be worn underneath all sweaters or sweatshirts.)

Cardigan, v-neck sweater, Henley, or sweater vest: *Any solid color*

Crewneck sweatshirt: *Any solid color*

V-neck sweatshirt: *Any solid color*

Hooded sweatshirts are NOT an acceptable part of standard dress code.



Socks

Crew socks: *Navy, white, black, gray, or brown*

Dress socks: *Navy, white, black, gray, or brown*

Tights (Optional)(Girls only): *Navy, white, black, gray, or brown*

Skirts and Jumpers (Girls Only)

Skirts and jumpers *should* extend past the arms fully extended down while standing.

Skirts: *Navy, white, black, gray, brown, or blue plaid*

Jumpers: *Any solid color or blue plaid*



Gym Day Dress Code

Required: Black, purple, gray or white athletic pants (Accompanying black, purple, gray or white stripes are OK), Cornerstone T-shirt, and *athletic shoes (Athletic shoes may be any color on gym day, but must be suitable for running.)*

Optional: Shorts, Cornerstone sweatshirt, Cornerstone jacket, or any other applicable items that are purple, white, gray, or black.

Cornerstone T-shirts and sweatshirts are available in the Cornerstone bookstore.

Other Dress Code Items

*(These items apply to both regular schooldays **and** “No Dress Code Days” unless otherwise stated.)*

1. Hair

- a. Conservative and traditional hairstyles are acceptable. Hair must be clean and groomed neatly.
- b. For boys hair should must be off the collar and not cover the student’s eyes or ears. Sideburns should not be longer than the middle of the ear. All young men are to be clean shaven.
- c. Hair must remain in the scheme of natural colors, and altered coloring should look professional.

2. Hats or caps are to be worn outside the building only. Bandanas worn as part of a hair style are *only* permitted on a “No Dress Code Day.”

3. Outer wear such as jackets and coats should not be worn in the classroom. We encourage parents to monitor their children to see that they dress appropriately for the various seasons. During snowy, cold months send hats and mittens/gloves to school with your child.

4. Only girls in the upper level learning center may wear makeup, and all makeup should be worn in moderation.

5. Jewelry

- a. Girls - No more than two delicate chains, two small bracelets, or two rings. Two pair of earrings (large or dangling earrings are discouraged) and one watch is allowed.
- b. Boys - One watch, one bracelet, one ring, and one neck chain are allowed. Boys are not permitted to wear earrings.

- c. Any visible non-ear piercings along with gauge style earrings are not permitted at school.
6. Fingernails should be neatly trimmed. Boys should not be able to see their fingernails above the top of the finger when looking at the palm of their hands. Girls may grow their fingernails out ¼ inch past the tip of their finger. Under the fingernail should be kept clean.
7. “No Dress Code Day” Dress Code
- a. All clothing should be free of holes; pant legs should not be frayed. Jeans purchased to look “worn” must not have any holes above the knee.
 - b. Lettering and symbols on clothing cannot promote violence, alcohol, tobacco, or drugs, and should not contain any material that is sexually suggestive or gang-related. All clothing should be appropriate and encouraging.
 - c. Shorts and skirts must come within 3 inches of the top of the knee.
 - d. Sandals without socks are permitted on “No Dress Code Days” as long as weather is appropriate. Sandals must stay on. House slippers or shower shoes are unacceptable.
 - e. Pants must be worn high enough to cover any undergarments.
 - f. Spaghetti strap shirts are not allowed. No midriff may be showing.
 - g. Cotton sweatpants, pajamas, and athletic shorts are not acceptable school attire. (However, athletic shorts are permitted on Thursdays because of gym class.)
 - h. Students are expected to dress nicely even on a No Dress Code Day. They should not come to school in the same attire they would wear to lounge around the house!
8. Shoes are to stay on during the school day. Socks must be worn at all times.
9. Students may not obtain a tattoo while enrolled at Cornerstone. Any prior tattoos should remain covered.
10. Multiple buttons on the top of a shirt or blouse may not be unbuttoned unless an undershirt is worn.
11. Sunglasses (unless prescribed by a physician) shall not be worn within the school building.
12. Students must maintain good hygiene. Teeth should be brushed every day. Showers should be taken regularly. Clothing should be washed regularly. For older students, deodorant should be worn daily.
13. Students are not permitted to have writing on their skin or on their clothing.
14. Any items that are not covered in the dress code will be established by Cornerstone staff. Common sense and the desire to dress oneself appropriately are expected. Please ask Cornerstone staff before purchasing questionable items. Any item that does not explicitly fit our guidelines may not be permitted at school.

CORNERSTONE SCHOOL 2023-2024 Tentative SCHOOL CALENDAR

July	1	1st Tuition Payment Due
August	1	2nd Tuition Payment Due
	22	Parents' Night 7:07 PM
	28	School begins - <i>Special Schedule is for Mon. & Tues. Only</i> (K - 4th) 8:00 -11:20 a.m. (5th-12th) 12:00 - 3:25 p.m.
	30	All students begin regular schedule 8:00 AM – 3: 25 PM
September	1	3rd Tuition Payment Due
	4	NO SCHOOL - Labor Day
	12	Clash Day
October	1	4th Tuition Payment Due
	2-6	NO SCHOOL - Fall Break
	11	School Colors Day (Purple, Black, & White)
	TBA	School Picture Day
	27	End of 1st Quarter
November	1	5th Tuition Payment Due
	3	1st Quarter Progress Reports
	7-9	Parent-Teacher Conferences -- <i>School dismisses at 12:00 each day</i>
	10	NO SCHOOL – Observance of Veteran's Day
	14	Hat Day
	22-24	NO SCHOOL - Thanksgiving Break
December	1	6th Tuition Payment Due
	19	School Christmas Program - 7:00 PM
	20	School Dismisses at 12:00 for Christmas Break
	21-31	NO SCHOOL - Christmas Break
January	1	7th Tuition Payment Due
	3	School resumes at 8:00 a.m.
	5	End of 2nd Quarter
	10	Blanket and Pajama Day
	12	2nd Quarter Progress Reports
	15	NO SCHOOL – MLK Day
	17	7 th Annual Cornerstone School Spelling Bee – 1 PM
February	1	8th Tuition Payment Due
	6	Patriot's Day – (Red, White, and Blue)
	19	NO SCHOOL – President's Day
March	1	9th Tuition Payment Due
	6	Favorite Stuffed Animal Day <i>and/or</i> Support Your Favorite Sports Team Day
	8	End of 3 rd Quarter
	15	3 rd Quarter Progress Reports
	19-21	Parent-Teacher Conferences -- <i>School dismisses at 12:00 each day</i>
	29	NO SCHOOL - Easter Break
	31	Early-Bird Registration Deadline for 2023-2024
April	1	10th Tuition Payment Due
	1	NO SCHOOL - Easter Break
	11	9 th Annual Cornerstone School Dinner Theater – 6:00-8:30 PM
	16	Monochromatic Day
May	1	LAST Tuition Payment Due
	14	Last Day of Classes
	17	School Awards & Graduation – 7PM --ALL STUDENTS MUST ATTEND
	31	Regular Registration Deadline for Returning Students

Weekly Schedule (Grades 5-12)

(Subject to change)

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00-8:10	Devotions/Opening	Devotions/Opening	Devotions/Opening	Devotions/Opening	Devotions/Opening
8:10 – 9:00	Math - Group 1 English - Group 2	Math - Group 1 English - Group 2	Math - Group 1 English - Group 2	Math - Group 1 English - Group 2	Math - Group 1 English - Group 2
9:00-9:05	Break	Break	Break	Break	Break
9:05-9:55	Math - Group 2 English - Group 1	Math - Group 2 English - Group 1	Math - Group 2 English - Group 1	Math - Group 2 English - Group 1	Math - Group 2 English - Group 1
9:55-10:00	Break	Break	Break	Break	Break
10:00-10:30	Ignitia	Ignitia	Ignitia	Ignitia	Ignitia
10:30-10:35	Grade Break	Grade Break	Grade Break	Grade Break	Grade Break
10:35-11:25	Bible Lecture	Lecture	Art	Composition	Group Game (If weekly group goal is reached.)
11:25-11:30	Break	Break	Break	Break	Break
11:30-12:00	Ignitia	Ignitia or Band	Ignitia	Ignitia or Band	Ignitia/Flex
					Shutdown/Dismiss
12:00-12:25	Lunch	Lunch	Lunch	Lunch	Extended Learning
12:25-12:40	Break	Break	Break	Break	
12:40-1:00	Group Assembly	Group Assembly	Group Assembly	Group Assembly	
1:00-1:20	Choir (7-12)	Choir (7-12)	Choir (7-12)	Physical Education	
1:20-1:40	Choir (K-6)	Choir (K-6)	Choir (K-6)		
1:40-2:15	Word Building Or Ignitia	Word Building Or Ignitia	Word Building Or Ignitia		
2:15-2:30	Break	Break	Break		
2:30-3:20	Ignitia/Flex	Science Lab (Alternate Groups)	Ignitia/Flex	Lecture Quiz Group Problem Solving	
3:20-3:25	Shutdown Computers Dismiss	Shutdown Computers Dismiss	Shutdown Computers Dismiss	Shutdown Computers Dismiss	

- If you're not sure what to do, work on Math, Language Arts, Science, History & Geography, or Bible. Other available options also include a pre-approved project, word building, foreign language, IXL.com, settera.com, MathFactsPro.com, or Typing.com.

Self-Paced Format Accountability System

Purpose: A self-paced format is what we consider to be the absolute best system available in education. However, when a student does not exhibit a capacity for self-motivation, this accountability system is designed to provide boundaries for an absolute minimum amount of completed schoolwork. If the student is not able to complete schoolwork at a reasonable pace, Cornerstone School would be doing a disservice allowing that student to continue with our program.

Requirements have been established in a fashion that ANY student who puts forth effort will not be pressured by this system irrespective of aptitude.

Core Subjects: Math, Language, Science, History, and Bible

The typical number of units from core subjects in a school year is 50-60.

Conditions That Bring on a Probationary Phase: (Any of the following conditions result in the probationary phase.)

- 1) Multiple core subjects with only 1 unit completed over a school quarter
- 2) Any core subject with 0 units completed over a school quarter

Conditions That Bring On Critical Phase:

- 1) Multiple core subjects with 0 units completed over a school quarter
- 2) Probationary Phase Requirements Are Not Met

Probationary Phase (Period: School Quarter)

Requirements to Regain a Normal Status (Must meet all requirements):

- 1) Complete at least 2 units in each of the five core subjects in which only 0-1 units had been completed over the previous quarter
- 2) Complete a minimum of 10 units over the next quarter
- 3) A minimum of 75%* of the year's schoolwork complete across core subjects

Critical Phase (Period: 3 Weeks)

Requirements to Regain a Normal Status:

- 1) A minimum of 75%* of the year's schoolwork complete across core subjects

Requirements to Reenter Probationary Phase (Must meet *one* requirement):

- 1) Complete 5 units from core subjects over three weeks
- 2) A minimum of 60%* of the year's schoolwork complete across core subjects

A student's failure to complete either of the Critical Phase options will result in that student no longer attending Cornerstone School!

- Parents will be notified if their child enters the probationary phase.
- There will be a meeting with the parents and the student should a student enter the critical phase.
- Exceptions/variations may be put into effect for seniors.
- *Any exceptions made for one are not exceptions for others.*
- **Completion of 75% of the prior year's assigned work is necessary to reenroll into Cornerstone School.**

** Percentages are based on the amount of schoolwork a student should have completed at that point of the school year.*

Questions?

If you have any QUESTION regarding your child's performance at school, or the school itself, please contact the school staff.

School Phone: (605) 335-7084

Church Phone/Tuition Questions: (605) 335-1779

School E-mail: school.cmi@midconetwork.com

School Website: www.CornerstoneSchool.co

Concluding Remarks

As with any handbook, it is impossible to cover all areas. Some additional rules and changes may be encountered during the school year, and all guidelines are subject to change. Notices concerning these changes will be given to the students and parents. We ask that all parents and students are familiar with the regulations and procedures of the school.

Please continue to pray for CORNERSTONE SCHOOL throughout the year.

