

Historic Havre de Grace Foundation Meeting Minutes



Historic Havre De Grace Foundation Minutes

November 21 2025

1 PM HDG Police Department

1. Call to Order – Randy Menard
2. Present; Randy Menard, Kathleen Lee, Kathy Keen, Diane Pearson, Lilma Huntley. Cheryl Kilduff Janssen , Gaily Ruley , Mat Brown, Nayeli Mowbray Absent; Carol Nemeth, Judy Plitt
3. Approval of October Minutes; Minutes were approved as written.
4. Treasurer's Report; Balance as of 11/21 is \$12,570.73. Edward Jones account \$88,146.09
5. Membership Update; No new members, discussion was had regarding if Foundation will seek new members or sponsors / donors to assist with funding for scholarships, etc.
6. Old Business;
 - Storage Unit – Diane requested that item be removed from future agenda's until such time as the Foundation no longer needs same.
 - Secretary and Membership roles; The Board agreed that there will be a rotation for minutes to be taken as no one wanted to assume the role of Secretary;
 - o Sept. – Kathy Keen
 - o October – Judy
 - o November – Carol/ in her absence Diane took minutes
 - o December – no meeting
 - o January – Kathy Lee
 - o February – Cheryl
 - o March – Lilma
 - o April – Diane
 - Disbursement for printing if McCommons diary; check to be mailed on 11/21. Kathy Lee advised that the Legion will also sponsor as McCommons was a founding member, and is planning to host at the Legion in February. The Foundation will also be in attendance

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on that day. Suggestion was to use the Foundations mission statement as part of the recognition in the book for the sponsorship.

7. New Business

- Historic HDG Foundation coloring book ; in progress.
- Introduction and presentation by Martha Mowbray; Nayeli (Martha) discussed her proposal as 501C3 consultation for the Foundation. Discussion was regarding a spring event at the MFH as well as how to set up scholarships, and if Foundation would handle or outsource. Discussion was had regarding the cost moving forward, Board was reminded that this is a one-time investment to ensure that the Foundation can move forward. Nayeli requested a copy of the by-laws for review.
- Christmas Lights/candles/wreaths at MFH – Gayle advised that candles , wreath and garland have been purchased. Plan is to decorate the MFH on Sunday, 11/30th @ 1 PM.
- New HHDG flyer – will need to be redone, Cheryl and Kathy K to work on.
- December 5-7 Holiday Festivities - Diane advised that she was unable to locate any information regarding vendor involvement.

8. Comments from Members

- Regarding the possible spring event at the MFH, the group discussed the need to confirm city approval for same and the need to set up a meeting with the Mayor and Dr. Ricci. Kathy Lee advised that she will request a meeting during the month of December.
- Due to the holidays, Randy reconfirmed that the next meeting will be January 23, 2026.

Meeting adjourned at 2:55 – Kathy Lee motioned, Kathy K seconded, all in favor.