

Beresford Public Library
Board Minutes
June 27, 2023 @ 5:30 pm in the library community room

Present: Stephanie Peterson, President, Renee James, Ashley Halvorson, Tosha Schurch, Laura Hoelsing and Jane Norling; Library Director/ Secretary

Absent: Troy Boone

Stephanie Peterson called the meeting to order at 5:30 pm.

Review of minutes: The minutes from April 25, 2023 were reviewed. A motion to approve the minutes was made by Ashley Halvorson. Second by Renee James. Motion carried.

Correspondence & Donations:

Donations:

May: None

June: None

Director's Report:

Library Happenings:

- **Summer reading schedule:** Annie has done a wonderful job of scheduling events this year and working with the kids. Jane passed out some stats thru yesterday for summer reading. We have had a total of 47,694 minutes read for preschool thru age 12. Teens and adults have read 216 books. Registered Participants: Pre-K 34, Children 122, Teens 26 and Adults 83. We have 23 programs scheduled for summer reading and we have completed 17 programs.
- **Annie completed library institute:** Annie finished her four-year commitment to library institute and now has a public library management certificate in the State of SD. We are very proud of her accomplishment and the board appreciates her furthering her library knowledge for our community.
- **State Park Passes:** We are seeing a rather low circulation of the passes. I had expected them to be checked out more but sometimes it takes awhile for people to understand how it works despite advertising.
- **E-Rate:** We are approved for E-rate and all forms have been filed.
- **New employee Jennifer:** Jennifer Clever is doing a great job working with Annie and the children's programming. She has been setting up some of the passive programming such as a scavenger hunt and activities at the kids table.
- **Barb Mystery Books:** Barb talked to some book club members and offered to pick out some summer beach read books and cover them in paper and just put the first line of the book on the cover. She has also done a section for teens and adults. This is a fun display that patrons are enjoying.

- **Strategic Planning training:** Jane would like the board to consider a new mission statement for the library. This is also listed under new business. This fall Jane wants to focus more on updating our strategic plan and getting more input from various groups.
- **Clay county funding:** Clay county funding for 2024 is now being requested. This year we were asked for a statement why we needed funding and how it is to be used. We also needed to include our annual report and city budget.

Treasurer's report:

The bills for May and June 2023 were reviewed by Renee James. Board members were presented a listing of the expenses. Financial reports from the city were given to each board member. The library checking balance is \$31,183.65 and the savings/gift balance is \$40,262.53. A motion was made by Laura Hoelsing to accept the treasurer's report. Second was made by Tosha Schurch. Motion carried.

Board members were not given a recent copy of the foundation report due to Jane being locked out from entering the incorrect password. We did review the balance from the last meeting.

Old Business:

Bathroom remodel: Jane is waiting for Twite construction to update the bids on the bathroom construction. Jane mentioned that the city will likely be asking us to complete our bid for 2024.

Garden: At this time Kelly, with the parks department, will be making some improvements to the garden and the wall is still up for consideration.

New Business:

Mission statement: Jane did attend a recent strategic planning session. She would like the board to consider offering some options to consider for a shorter mission statement. Our current mission statement is outdated as far as the length and being more concise. Jane also asked the staff to consider giving ideas for a mission statement. Hopefully we can come together and choose one or create one with the ideas given. Jane will bring any suggestions given to the next board meeting.

Adjournment: The meeting was adjourned at 6:18 pm.

Respectfully, Jane Norling, Secretary & Library Director