

Beresford Public Library
Board Minutes
April 25, 2023 @ 5:30 pm in the library community room

Present: Stephanie Peterson, President, Troy Boone, Ashley Halvorson, Tosha Schurch and Jane Norling; Library Director/ Secretary

Absent: Laura Hoelsing, Renee James

Stephanie Peterson called the meeting to order at 5:35 pm.

Review of minutes: The minutes from February 28, 2023 were reviewed. A motion to approve the minutes was made by Ashley Halvorson. Second by Troy Boone. Motion carried.

Correspondence & Donations:

Donations.

March: \$300.00 Prairie Township
\$45.40 Donation Jar

April: Union County Tax allotment \$4,000.00
\$50.00 in memory of Nancy Myers Lankhorst from Jane Norling

Director's Report:

Library Happenings:

- **Summer reading schedule:** Jane passed out the copies of the summer reading schedule. Annie has prepared the schedule and planned the events for the summer. Jennifer is helping Annie to finish up some of the planning for summer reading.
- **Storytime/Programs:** Storytime is finished unless we try for a Saturday story time yet this spring. Annie hosted a Lego program today.
- **State Park Passes:** We have not checked out a pass yet but hopefully we will soon!
- **E-Rate:** Jane has filed the necessary paperwork for e-rate. We are in the first "wave" to be approved for e-rate. Hopefully the last form can be filled out in early May.
- **State Library Board meeting:** The state library does try to meet at a library on the East side of SD one year and on the West side the next year. The state library board held their quarterly meeting here on April 20th.
- **Movie Day:** We have our last teacher in-service/movie day on Thursday for this school year.
- **National Library Week:** This is National Library Week. The newspaper is printing an article and press release about summer reading and National Library Week.
- **New Hire:** Jane reported that Jennifer is doing a great job and learning quickly.
- **Strategic Planning training:** Jane will be attending a training for strategic planning in Mitchell on May 2nd.

- **Circulation information:** Jane presented the board with information on the circulation. Our circulation last year was down again. Our downloadable ebook and audiobook did increase. Jane reported that as she compared the types of material and the checkouts that the biggest areas seeing a decrease was DVD's and also the renewals were significantly down. Movies would be due to all of the streaming options. I believe renewal decrease is due to the fact we no longer charge patrons for overdue materials. Patrons are less likely to renew their items but rather just return them a few days late. It was also a bad winter, adding to poorer circulation. Jane will continue to monitor the decrease in circulation.
- **Garden vandalism:** the northwest corner of the garden had a wire area with artwork from the Beresford students. The art has been there for 8 years without being bothered but someone appears to have climbed on or pulled down some of the wire. Chief Michael Schurch did come to the library and checked it over. He will keep his eye on the area.
- **Toy lending library:** The library is partnering with the Toy lending library of SD in Sioux Falls to offer toys that can be checked out and taken home. Then they are returned to our library and back to Sioux Falls to be inspected and cleaned. We are then given different toys to check out to patrons.

Treasurer's report:

The bills for March and April 2023 were reviewed by Tosha Schurch, acting treasurer. Board members were presented a listing of the expenses. Financial reports from the city were given to each board member. The library checking balance is \$31,150.49 and the savings/gift balance is \$40,262.53. A motion was made by Troy Boone to accept the treasurer's report. Second was made by Ashley Halvorson. Motion carried.

Board members were given the most recent copy of the foundation fund activity. The Beresford Public Library Fund #00823 has a balance of \$26,077.03 with available to spend funds at \$6,005.15. The library designated Fund #01344 has an ending balance of \$6,705.23. No funds are available to spend.

Old Business:

Bathroom remodel: Jane is waiting for Twite construction to have time to come and review the new plans for the bathroom and offer a new bid to us.

New Business:

Garden bid: Jane does have a bid from Nuno landscaping to replace the wall in the garden. It was higher than Jane hoped. The board was provided a copy of the bid. Jane also talked with Kelly Haisch the new parks superintendent. Troy suggested that we see if Kelly could replace the wall this fall when he is not as busy. Jane will discuss this with Jerry Zeimetz and look at the options to report back to the board.

Adjournment: The meeting was adjourned at 6:15 pm.

Respectfully, Jane Norling, Secretary & Library Director