

Beresford Public Library
Board Minutes
April 30, 2024 @ 5:30 pm in the library

Present: Laura Hoelsing, Vice President, Renee James, Tosha Schurch, Ashley Halvorson, and Jane Norling; Library Director/ Secretary

Absent: Stephanie Peterson. We do not currently have a new city council representative appointed by the mayor. Troy Boone is no longer serving on the council.

Laura Hoelsing called the meeting to order at 5:52 pm.

Review of minutes: The minutes from February 27, 2024 were reviewed. A motion to approve the minutes was made by Ashley Halvorson. Second by Tosha Schurch. Motion carried.

Correspondence & Donations:

Donations:

March: Prairie Township \$300.00. Klassix coffee club \$400.00 April: we received the Union County Tax allotment of \$4,000 and Community Cupboard donation of \$500.00.

Director's Report:

Library Happenings:

- **Storytime and programming:** Annie spoke to the board about the top three director reports. Annie stated to the board that we had the last monthly storytime until fall and that Jennifer has also led the last homeschool hangout until fall. Our families have liked the programming and will likely be a part of summer reading programs starting very soon. Annie stated they will have an after-school craft day next Tuesday for kids.
- **Jumpstart and summer reading performers:** Jennifer and Annie both attended Jumpstart for summer reading inspiration and to collaborate with other librarians on ideas and performers. Annie did start looking at performers and started to book them last November.
- **Class tours:** Annie and Jennifer will talk to JK through 5th graders about the upcoming summer reading program starting next week at the library. This is the last week for 3rd, 4th and 5th grade to check out books at the public library during school time.
- **Spanish grant \$2,000:** The library received a grant from the Ofstad Foundation that was received and distributed from the Beresford Area Foundation. The grant was to expand our Spanish collection of audiobooks and books.
- **E-Rate:** We have been approved for e-rate funding this year. Jane has one form left to fill out now that we are approved.
- **HB 1197:** Jane provided a copy of HB 1197 to the board. They reviewed the bill and we discussed it. Jane suggested that the SD State Library is working to inform us about the consequences of the bill passing.

- **Carpet cleaning:** The carpets were cleaned in both community rooms. Jane will have the carpets cleaned inside the library later this summer.
- **Lincoln County Funding:** Lincoln county has a new four-page form to fill out for 2025 funding requests. Jane will be working on this next week.
- **Summer help:** Jane was not planning on hiring summer help, but one of the employees is probably going to have hip surgery so as soon as it is confirmed we will look at hiring someone for extra hours.

Treasurer's report:

The bills for March and April were reviewed by Renee James. Board members were presented with a listing of the expenses. Renee mentioned some of the bills including the Twite Construction for the remodeled bathrooms. The library checking did fund over \$14,000 so far towards the bathrooms. Financial budget reports from the city were given to each board member. We have expended 41% of our budget, mainly from paying for the bathroom remodel already. The library checking balance is \$24,607.24 and the savings/gift balance is \$40,403.42.

A motion was made by Ashley Halvorson to accept the treasure's report. A second was made by Tosha Schurch. Motion carried.

Old Business:

Bathroom remodel: The bathrooms are completed and look very nice and updated. We are happy to be up to current handicap standards. We should have one more bill coming from Twite Construction.

Mission statement: The board was presented with three mission statements, and this was chosen: **Our mission is to serve, empower, and enrich our community.** Jane will work on updating the statement wherever possible.

New Business:

Review library policies: Board members reviewed several policies. They were emailed the policies to review in advance of the meeting. The following policies were reviewed and revised.

1. Mission Statement (listed above)
2. Library Privilege Policy
3. General Library Rules Policy
4. Unattended Children
5. Confidentiality of library records
6. Collection development policy
7. Electronic resources policy

A motion to update the policies as written was made by Ashley Halvorson and seconded by Tosha Schurch. Motion carried.

Next meeting: The board will not meet in May, but board members are welcome to help out on our kickoff night May 28th. Our next meeting is June 25th at 5:30.

Adjournment: The meeting was adjourned at 7:00 pm.

Respectfully, Jane Norling, Secretary & Library Director