

**Beresford Public Library**  
**Board Minutes**  
**Nov. 28, 2023 @ 5:30 pm in the library**

**Present:** Stephanie Peterson, President, Renee James, Tosha Schurch, Ashley Halvorson, Laura Hoelsing and Jane Norling; Library Director/ Secretary

**Absent:** Troy Boone

Stephanie Peterson called the meeting to order at 5:30 pm.

**Review of minutes:** The minutes from September 25, 2023, were reviewed. A motion to approve the minutes was made by Ashley Halvorson. Second by Laura Hoelsing. Motion carried.

**Correspondence & Donations:**

Donations:

October: One library card was purchased for \$50.00. \$56.00 from the donation jar and an additional \$47.00 in donations were received.

November: We have received one donation for \$100.00 to date.

**Director's Report:**

**Library Happenings:**

- **Storytime and programming:** Jennifer has done several scavenger hunt events. Annie did an I Spy in the display cabinet that everyone had fun with. We have been doing the daytime monthly story times. Annie tried a family evening story time, and we did have some participation the first time but since the time changed, we have not had families coming in the dark.
- **Homeschool hangout:** Jennifer is having the monthly homeschool event. She has had a nice turnout. We will not be having an event in December. She will begin again in January.
- **After school crafts:** Annie and Jennifer will be hosting two craft days after school in December on the 5<sup>th</sup> and 19<sup>th</sup>.
- **Angel tree book donations:** The library partners with the Angel Tree project and provides a new book for each child from Beresford that receives gifts. This year we have the largest number of children receiving a book and that number is currently 126 children. We have about half of the books purchased and have asked for donations from the public for the rest of the books.
- **Toy lending library:** The toy lending library recently held a toy drive because they have so many checkouts of toys that they need more new toys. The library purchased about \$100.00 in new toys and books to donate and we also received donations from two other individuals. The library does not pay anything to borrow from the toy lending library, so we wanted to donate to the drive.

- **December:** Jane informed the board that in December we will inventory approximately 30,000 items in the library. Barb is also working on the magazine barcodes for next year. Although we are usually a bit slower in December with checkouts, we do have several other busy things to do.
- **Library upkeep:** We had our windows cleaned inside and out. We also purchased a commercial dehumidifier for the basement. Jay Nygaard painted the west room of the library and the computer area.
- **Read for the record:** Annie spearheaded the Read for the Record Day again this year. We had all the classes JK-5<sup>th</sup> come down to read the book. A total of 394 people read the same book on the same day at the library.

### **Treasurer's report:**

The bills for October and November 2023 were reviewed by Renee James. Board members were presented with a listing of the expenses. Renee mentioned any bills that are not routine. Financial reports from the city were given to each board member. Jane pointed out that without spending any money set aside for the bathrooms in 2023 we are still well within the total budget. We talked about the property insurance has tripled in cost due to the high replacement costs. The library checking balance is \$28,690.64 and the savings/gift balance is \$40,362.93. A motion was made by Stephanie Peterson to accept the treasure's report. A second was made by Ashley Halvorson. Motion carried.

### **Old Business:**

**Bathroom remodel:** Dave Twite has not started the bathroom project yet. The nice weather has probably kept him doing outside projects longer than anticipated. Jane has some tile samples that any board members can look at after the meeting.

**Mission statement & strategic plan:** We discussed possible mission statements and the need to be short and concise but portraying the direction for strategic planning. The board did number the mission statement in the order that they liked them. We will look at the top two choices, the board and staff, at the next meeting. We discussed the strategic plan and need to include more feedback from the community. Jane asked for two volunteers from the board to help work on the strategic plan. Stephanie and Ashley volunteered to help with the project.

### **New Business:**

**Next meeting:** The board will not meet in December so our next meeting will be January 30th at 5:30 pm.

**Adjournment:** The meeting was adjourned at 6:30 pm.

Respectfully, Jane Norling, Secretary & Library Director